



Home of the Tualatin River National Wildlife Refuge

**SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
October 18, 2016**

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Krisanna Clark called the meeting to order at 5:08 pm.
2. **COUNCIL PRESENT:** Mayor Krisanna Clark, Council President Jennifer Harris, Councilors Dan King, and Jennifer Kuiper. Councilor Renee Brouse arrived at 5:17 pm. Councilors Sally Robinson and Linda Henderson was absent.
3. **STAFF PRESENT:** Assistant City Manager Tom Pessemier, City Attorney Josh Soper, and City Recorder Sylvia Murphy.
4. **TOPICS:**
 - A. ORS 192.660(2)(i), Performance Evaluation of Public Officials-City Recorder Evaluation.
5. **ADJOURN:**

Mayor Clark adjourned the executive session at 5:30 pm and reconvened another session.

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Krisanna Clark called the meeting to order at 5:36 pm.
2. **COUNCIL PRESENT:** Mayor Krisanna Clark, Council President Jennifer Harris, Councilors Dan King, Jennifer Kuiper, and Renee Brouse. Councilors Sally Robinson and Linda Henderson were absent.
3. **STAFF PRESENT:** City Manager Joseph Gall, Assistant City Manager Tom Pessemier, and City Attorney Josh Soper.
4. **TOPICS:**
 - A. ORS 192.660(2)(i), Performance Evaluation of Public Officials-City Manager Evaluation.
5. **ADJOURN:**

Mayor Clark adjourned at 6:24 pm, and the Council took a short break prior to the regular session.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Clark called the meeting to order at 7:00 pm.
2. **COUNCIL PRESENT:** Mayor Krisanna Clark, Council President Jennifer Harris, Councilors Jennifer Kuiper, Renee Brouse, Dan King and Linda Henderson. Councilor Sally Robinson via conference call.
3. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Joseph Gall, Assistant City Manager Tom Pessemier, City Attorney Josh Soper, Police Captain Ty Hanlon, Community Development Director Julia Hajduk, Planning Manager Brad Kilby, Finance Director Katie Henry, Public Works Director Craig Sheldon, Administrative Assistant Colleen Resch and City Recorder Sylvia Murphy.

Mayor Clark addressed the next agenda item and asked for a motion.

4. APPROVAL OF AGENDA:

MOTION: FROM COUNCIL PRESIDENT HARRIS TO APPROVE THE AGENDA, SECONDED BY COUNCILOR KUIPER. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Clark addressed the next item on the agenda and asked for a motion.

5. CONSENT AGENDA:

- A. **Approval of October 4, 2016 City Council Meeting Minutes**
- B. **Resolution 2016-063 Completing the Annual Performance Evaluation of the City Attorney for the City of Sherwood**

MOTION: FROM COUNCILOR KUIPER TO APPROVE THE CONSENT AGENDA, SECONDED BY COUNCILOR KING. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Clark addressed the next item on the agenda.

6. CITIZEN COMMENTS:

Jason Christensen, Sherwood resident approached the Council and stated he has been in law enforcement for almost 21 year, has resided in Sherwood for 16 years, has children in the school system and is vested in the community. He commented on the discussion of outsourcing police services in Sherwood for the graveyard shift and said he is not sure what is spurring this, other than to eventually move all police services to Washington County. He said he supports the Sherwood Police Department and as a member of law enforcement he realizes the importance of community safety and having people who care for the community and know the citizens. He stated he was a neighborhood officer for a number of years and said it is critical to know the area you patrol. He noted it would be a grave disservice to the citizens of Sherwood to move services to a unit that is not predominantly here. He commented on the idea of saving money and said he supports increasing police staff and having a strong force that has good morale and is not outsourced to another agency. He stated that when officers come from other agencies and are not as vested their interests are often drawn to where there is more action such as

Tigard, Beaverton and Aloha. He said even though they are supposed to be patrolling here they often won't be here. He encouraged the Council to sustain, build up and support Sherwood Police Officers.

Andy Jensen, Sherwood resident came forward and stated he has resided in Sherwood for 10 years and he echoed Mr. Christensen's comments. He said he is concerned about the proposal of outsourcing police service and said he recognizes most of the Sherwood Police Officers and that contributes to the safety of the community. He said the downside to contracting police services is they don't know the area, the people, the history and they don't have the same investment in the community. He said more than the financial aspect, we should look at what is best for the community from a policing standpoint. He stated he has received excellent service from the Sherwood Police Department and that is important to the community.

Kirsten Curtis, Counsel for the Sherwood Police Officers Association (SPOA) approached the Council and delivered a statement on their behalf. She stated the SPOA members are police officers who serve the City and are proud of the safety and security that they provide to the community. She said the membership is going on record to address proposals being presented to the City that are currently being reviewed in work sessions. She stated the proposals that concern the membership are those considering contracting police services with Washington County. She noted these proposals would dramatically affect police services in Sherwood. She stated Sherwood has been rated as one of the safest cities in Oregon and said the membership wonders why these proposals are even being considered when they have a proven record of stellar service and commitment to Sherwood. She asked why the Council doesn't consider supporting the Sherwood Police Department with a plan to increase service rather than contract. She said Sherwood Police Officers are known in the community and the service is unmatched. She stated these proposals will affect officer's work hours, days off and their assignments. She said SPOA members and their families asked the Council to support them. She commented on recent financial reports placing Sherwood among the top cities in Oregon regarding tax base, funds and credit and asked the City to invest in the police officers and the local Police Department. She stated the City has grown with and has been strengthened by the services provided by the dedicated professionals that make up the SPOA. She said SPOA has worked hard to serve the community even while they have continued to operate at a low staffing level for many years. She said this alone has been one of the officer's safety concerns, yet they continue to provide these services that the residents and businesses have become accustomed to. She stated many officers have logged hundreds of hours of overtime as a result and will continue to do so. She said officers have proven that they are committed to the community. She said SPOA asks the Council to support the Sherwood Police Department by approving additional positions and funding for staff necessary to continue to provide the exceptional services that they have provided in the past. She said SPOA asks the citizens to call, email, text and write the City government and request their support for the Police Department. She said SPOA thanks the Sherwood Police Foundation for their generous support and the community members that have appeared today.

Mayor Clark asked City Manager Gall to address the question of why the Council is considering these proposals.

Mr. Gall said this came out of the Police Staffing Study and was suggested by Matrix, the consultant, to explore the alternatives. He said the City then began discussions with the Washington County Sheriff's office which have been going on since June. He stated there have been two work sessions on the proposals.

Mayor Clark clarified that the City paid for a study and this is their recommendation and the City is moving forward and investigating the issue. She said there will continue to be open sessions and thanked the citizen's for their feedback.

With no other citizen comments received, Mayor Clark addressed the next item on the agenda.

7. PRESENTATIONS:

A. Swearing In of Police Officer

Police Captain Ty Hanlon introduced Officer Mychal Gresham. He provided a brief background of his experience and stated he was most recently employed by the OHSU. Captain Hanlon swore in Officer Gresham and welcomed him to the force.

B. Employee Spotlight

City Manager Joseph Gall said once a month an employee is spotlighted for their recent accomplishments and announced that Assistant City Manager Tom Pessemier was this month's employee spotlight. He said Tom began working for the City in 2005 as the Civil Engineer, in 2006 became the City Engineer, in 2008 became the Community Development Director, in 2012 became the Interim City Manager and was later appointed as Assistant City Manager. He stated his responsibilities are diverse and include human resources, risk management, economic development and urban renewal. He said he has two bachelor's degrees in Civil Engineering and Economics. He stated Mr. Pessemier has a passion for results, excellent analytical skills and a strong ethical core and is an asset to the City. The City Council congratulated Mr. Pessemier.

Mayor Clark addressed the next item on the agenda.

8. PUBLIC HEARINGS:

A. Ordinance 2016-013 Amending Chapters 16.10 (definitions) and 16.134 (floodplain overlay) of the Zoning and Community Development Code as they relate to the regulation of development within the floodplain in Sherwood, and Declaring an Emergency

Planning Manager Brad Kilby stated this is the second reading and all of the materials for this specific ordinance were in the last Council meeting packet. He said there are no proposed changes from staff besides what was read into the record at the last meeting. He offered to present the presentation again and Council agreed that it was not necessary. He stated staff is requesting that the ordinance be adopted by emergency to ensure that it is effective by the FEMA imposed deadline of November 4.

Mayor Clark clarified that this is the second reading and if the public is interested in the full presentation they can refer to the October 4, 2016 City Council meeting.

Mayor Clark opened the public hearing. With no public comments received she closed the public hearing.

Councilor Robinson thanked Planning Commissioner Rob Rettig for providing input on the definitions and how they interacted with other portions of the code and for suggesting ideas that staff then incorporated into the packet.

With no further questions from Council the following motion was received.

MOTION: FROM COUNCILOR BROUSE TO READ CAPTION AND ADOPT ORDINANCE 2016-013 AMENDING CHAPTERS 16.10 (DEFINITIONS) AND 16.134 (FLOODPLAIN OVERLAY) OF THE ZONING AND COMMUNITY DEVELOPMENT CODE AS THEY RELATE TO THE REGULATION OF DEVELOPMENT WITHIN THE FLOODPLAIN IN SHERWOOD, AND DECLARING AN EMERGENCY, SECONDED BY MAYOR CLARK. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

B. Ordinance 2016-014 Amending Chapter 7 of Volume II of the Sherwood Comprehensive Plan and Adopting the Sherwood Sanitary Sewer Master Plan

Planning Manager Brad Kilby recapped the staff report which included both Ordinance 2016-014 and 2016-015. He offered to present the presentation again and Council agreed that it was not necessary. He said staff continues to recommend approval of both master plans and the proposed amendments to the Comprehensive Plan.

Mayor Clark opened the public hearing. With no public comments received she closed the public hearing.

With no further questions from Council the following motion was received.

MOTION: FROM COUNCILOR HENDERSON TO READ CAPTION AND ADOPT ORDINANCE 2016-014 AMENDING CHAPTER 7 OF VOLUME II OF THE SHERWOOD COMPREHENSIVE PLAN AND ADOPTING THE SHERWOOD SANITARY SEWER MASTER PLAN, SECONDED BY MAYOR CLARK. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

C. Ordinance 2016-015 Amending Chapter 7 of Volume II of the Sherwood Comprehensive Plan and Adopting the Sherwood Stormwater Master Plan

Planning Manager Brad Kilby stated this is the second reading and there have been no changes and staff recommends approving the legislation as proposed.

Mayor Clark opened the public hearing. With no public comments received she closed the public hearing.

With no further questions from Council the following motion was received.

MOTION: FROM COUNCIL PRESIDENT HARRIS TO READ CAPTION AND ADOPT ORDINANCE 2016-015 AMENDING CHAPTER 7 OF VOLUME II OF THE SHERWOOD COMPREHENSIVE PLAN AND ADOPTING THE SHERWOOD STORMWATER MASTER PLAN, SECONDED BY COUNCILOR HENDERSON. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Clark addressed the next item on the agenda.

10. CITY MANAGER REPORT:

City Manager Joseph Gall reminded the Council that there would be one Council meeting next month on November 29 unless there is a need for a special meeting. He said the Planning Commission will meet November 22, instead of November 8. He said there may also be a Budget Committee meeting in November depending on member availability.

Mayor Clark thanked Public Works for their efforts during the heavy rains and monitoring the flooding issues. She asked citizens to push their leaves more towards the middle of the street as opposed to on the curbs.

Mr. Gall announced that the dog park was closed due to the heavy rains.

Mayor Clark addressed the next item on the agenda.

11. COUNCIL ANNOUNCEMENTS:

Mayor Clark stated the opening of Ode Gribble Lane was Wednesday and thanked staff for their efforts. She said she is attending the WTA Board meeting tomorrow, Rotary on Friday, and Spook Alley at SMS on Friday evening. She said Sherwood High School will host Stuff the Trunk on Saturday from 9 to 7, Countryside Church is having a clothing exchange on Saturday morning, Red Robin will host Tip a Cop on Saturday for Special Olympics, and Sherwood Booster Club Auction is Saturday at the Elks. She said there is a Gatekeepers meeting on Tuesday at the Police Department. She said she is attending the Urban Growth Regional Task Force meeting on Wednesday. She stated the Therapeutic Associates are having an open house on Thursday from 5 – 8 pm. She announced the Halloween event is in Old Town from 3 – 6 pm. She said she is attending the SW Corridor Steering Committee meeting and the WRWC on Wednesday, November 2. She said the election is November 8 and encouraged people to vote early and said the voting ballot box will be open soon.

Council President Harris announced the upcoming Library events which included viewing the Presidential Debate and strategic planning community forums. She said she will be voting against Ballot Measure 34-264 and will vote in favor of the 3% tax and she presented her position.

Councilor King said the Sherwood Main Street will meet on Thursday at 8 am.

Councilor Kuiper said she attended the Cultural Arts Commission meeting and said the rentals at the Center have greatly increased. She said the Center will have a gallery opening tomorrow night for 20 local artists and the art is for sale. She stated the Robin Hood Festival Association will meet Thursday.

Councilor Brouse said she attended the School Board meeting and said \$75,000 was raised by the Sherwood Bowman Family Foundation at the golf tournament honoring Jason Gooding and she announced that the Sherwood High School football field will be named after Officer Gooding. She said currently 5,131 students attend Sherwood schools. She said the Chamber will meet November 8. She said November 6, St. Francis will host Hope's Diner and there is a new shelter on Thursdays at the Methodist Church.

Mayor Clark stated the Methodist Church will host a dinner on Thursday and everyone is welcomed and it is not reliant on need.

Councilor Henderson reported Alice in Wonderland will be performed this weekend. She said the Legion is having a potluck on October 29. She stated the Police Advisory Board will meet this Thursday.

12. ADJOURN:

Mayor Clark adjourned at 8:53 pm and convened to a URA Board of Directors Work Session.

Attest:



Sylvia Murphy, MMC, City Recorder



Krisanna Clark, Mayor