



RESOLUTION 2013-044

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN 3-YEAR ON-CALL PLANNING CONTRACTS WITH THREE SELECTED FIRMS

WHEREAS, the Sherwood Planning Department eliminated a position within this fiscal year's adopted budget; and

WHEREAS, from time to time, it is necessary to supplement the staff with additional assistance in order to provide timely planning services;

WHEREAS, the City determined that soliciting consultants each time the assistance was needed would be costly and time consuming, and not the best use of staff time and resources to recruit;

WHEREAS, the City advertised in both the Daily Journal of Commerce and on the City's website a Request for Qualifications to develop a pool of qualified consultants to assist staff in the event that the workload compromises the timely service of planning services;

WHEREAS, after reviewing the qualifications and fees, the Planning Manager and Community Development Director have recommended that 3J-Consulting, Winterbrook Planning, and Cardno be placed onto a 3-year on-call list to be utilized as needed.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The City Council accepts the Community Development Director and Planning Manager's recommendation to place 3-J Consulting, Winterbrook Planning and Cardno onto a 3-year on-call consultant list.


Section 2. The City Manager is hereby authorized to execute a professional services agreement with the three firms to for a period of three years expiring August 2016.

Section 3. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 6th day of August 2013.


Bill Middleton, Mayor

Attest:


Sylvia Murphy, CMC, City Recorder