



RESOLUTION 2018-068

DELEGATING CONTRACT AUTHORITY TO CITY MANAGER

WHEREAS, the City currently does not have a written policy regarding the scope of contracting authority delegated from Council to the City Manager; and

WHEREAS, staff has recommended, and it appears prudent to Council to adopt, a written policy regarding such delegation of authority;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1: The City Manager may approve and amend contracts without City Council approval in accordance with the policy set forth in the attached Exhibit A.

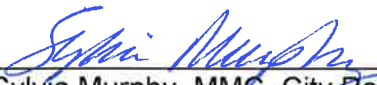
Section 2: This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 17th day of July, 2018.



Keith Mays, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder

Exhibit A

Delegation of Authority to City Manager to Obligate City

A. The city manager is authorized to award city contracts without Council approval provided the contract price does not exceed \$100,000, the obligation is part of an adopted budget, all applicable public contracting laws and rules are followed, and record is made of the transaction which shows compliance with the rules. The city manager may also amend existing contracts provided the total contract amount after the amendment does not exceed \$100,000.

B. The delegated authority to obligate the City shall be subject to the following limitations:

1. Contracts shall not be artificially divided or fragmented to qualify for award by the city manager; and
2. Intergovernmental agreements shall require Council approval regardless of dollar amount.