



Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2019-042

AUTHORIZING THE CITY MANAGER TO SIGN THREE YEAR ON-CALL BUILDING PLAN REVIEW AND INSPECTION SERVICE CONTRACTS WITH CLAIR COMPANY AND NEW WORLD PLAN REVIEW

WHEREAS, the Sherwood Building Department is currently having commercial/industrial building plan review performed by a single contract services firm; and

WHEREAS, the Building Department is also anticipating continued growth in commercial/industrial development; and

WHEREAS, it is occasionally necessary to supplement the existing staff with additional assistance in both building plan review and inspection services in order to provide timely building department services; and

WHEREAS, the City advertised in both the Portland Daily Journal of Commerce and on the City's website a Request for Qualifications to develop a pool of qualified consultants to assist staff in the event that the workload compromises the timely service of building plan review and inspection services; and

WHEREAS, after reviewing the qualifications and considering the firms' strengths and the City's needs, and in consideration that any one firm may not be fully available to meet a specific need at a given time, the Building Official and Community Development Director have recommended a pool of consultant firms; and

WHEREAS, it is recommended that the firms of Clair Company, Inc., and New World Plan Review LLC, be placed onto a three year on-call list to be utilized as needed to fulfill specific needs within the department.


NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The City Council accepts the Community Development Director and Building Official's recommendation to place Clair Company, Inc. and New World Plan Review LLC onto a three-year on-call consultant list.

Section 2. The City Manager is hereby authorized to negotiate and execute a professional services agreement with both of the firms for a period of three years from the date the contract is signed.

Section 3. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 21st of May, 2019.



Keith Mays, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder