



RESOLUTION 2015-078

AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH FCS GROUP FOR UPDATING CITY TRANSPORTATION SYSTEM DEVELOPMENT CHARGE (SDC) METHODOLOGY AND RATES AND OTHER STREET FEES

WHEREAS, the City has an existing Transportation System Development Charge (SDC) which was originally adopted in 2006 by Ordinance 2006-062; and

WHEREAS, updates to the City Transportation SDC rates have been made (Resolution 2007-085 and Resolution 2014-030); however, the changes did not affect to the SDC methodology; and

WHEREAS, in June 2014, the City Council adopted Ordinance 2014-012 which approved acceptance of the City's updated Transportation System Plan (TSP), the Transportation Street Functional Classification Map Amendment, and the Comprehensive Plan Text Amendment; and

WHEREAS, the economic conditions and TSP project listing have changed, it is necessary to update the City transportation SDC methodology and rates to ensure that the SDC adequately covers the cost of the identified priority and necessary projects; and

WHEREAS, in June 2007, the City Council adopted Resolution 2007-058 which established a street utility fee which covers the installation, maintenance, engineering, administration and operation of street lights and road maintenance; and

WHEREAS, in August 2012, the City Council adopted Resolution 2012-015 which established a sidewalk repair fee for the repair of sidewalks within the City limits; and

WHEREAS, these street utility fees have not been evaluated or updated since their establishment; and

WHEREAS, it is efficient and timely to evaluate the Transportation SDC and street utility fees at the same time in order to have a comprehensive funding picture; and

WHEREAS, City staff solicited proposals for the Transportation SDC and Street, Sidewalk, and Street Lighting Fees Study through the Daily Journal of Commerce (DJC) on August 26th and August 28th, 2015; and

WHEREAS, the Request for Proposal (RFP) was open to all consultants in compliance with the formal qualifications based selection procedure established by Oregon Administrative Rules (OAR) 137-048-0220 and Oregon Revised Statutes (ORS) 279a through 279C; and

WHEREAS, City staff received two (2) qualified consultant proposals; and

WHEREAS, City staff reviewed and scored the consultant submittals in accordance with the selection criteria requirements of the RFP; and

WHEREAS, City staff have determined that FCS Group was the best qualified to meet the City's needs and are currently in negotiations for the final Scope of Work description and related fee amount; and

WHEREAS, it is timely to authorize the City Manager to enter into a Professional Service Contract with FCS Group prior to completing final negotiations because of the tight project schedule of completing the methodology and street fees study and having all necessary City Council legislation completed before the end of the current fiscal year of June 30, 2016.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The City Manager is authorized to enter into a professional service contract with FCS Group after City staff has successfully negotiated Scope of Work and fee amount in accordance with the RFP and Oregon law.

Section 2. The approved contract amount will not exceed the project budgeted amount of \$70,000.

Section 3. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 20th day of October 2015.


Krisanna Clark, Mayor

Attest:


Sylvia Murphy, MMC, City Recorder