



*Home of the Tualatin River National Wildlife Refuge*

## MEETING AGENDA

**Parks & Recreation Advisory Board**

**Monday, June 3, 2024 at 7:00pm**

**Sherwood City Hall, Community Room**

**22560 SW Pine Street  
Sherwood, OR 97140**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADJUSTMENTS TO AGENDA**
4. **APPROVAL OF MAY MEETING MINUTES**
5. **CITIZEN COMMENTS**
6. **NEW BUSINESS**
  1. Cedar Creek Feeder Trail and Alexander Lane fence project updates (Jason Waters, City Engineer)
  2. Park Maintenance Projects for 2024-25 (Harry Banister, Operations Supervisor)
  3. Tree Removal Request (Harry Banister, Operations Supervisor)
7. **PARK MAINTENANCE REPORT** (Harry Banister, Operations Supervisor)
8. **STAFF UPDATES** (Kristen Switzer, Community Services Director)
9. **COUNCIL LIAISON ANNOUNCEMENTS** (Doug Scott, City Councilor)
10. **OTHER**
11. **ADJOURN**

### **How to Provide Citizen Comments:**

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to [steffenst@sherwoodoregon.gov](mailto:steffenst@sherwoodoregon.gov) and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email [steffenst@sherwoodoregon.gov](mailto:steffenst@sherwoodoregon.gov) or call 503-625-4213 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

### **ADA Accommodations:**

If you require ADA accommodations for this public meeting, please contact [steffenst@sherwoodoregon.gov](mailto:steffenst@sherwoodoregon.gov) or call 503-625-4213 at least 48 hours in advance of the scheduled meeting time.