



## RESOLUTION 2019-015

### ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2018-19 AND MAKING APPROPRIATIONS

**WHEREAS**, on June 12, 2018, the City of Sherwood budget for fiscal year 2018-19 was adopted and funds were appropriated by the City Council; and

**WHEREAS**, the City of Sherwood has since received or expects to soon receive unanticipated revenues and a supplemental budget is required in order to expend those revenues; and

**WHEREAS**, beginning fund balances exceeded projections due to savings in the latter part of fiscal year 2017-18; and

**WHEREAS**, certain unplanned events have occurred during the course of this budget year; and

**WHEREAS**, in order not to overspend appropriations in any category of expenditures, it is necessary to transfer appropriations within several funds from certain expenditure categories to other expenditure categories; and

**WHEREAS**, the purpose of all new and transferred appropriations are detailed in Exhibit A attached hereto; and

**WHEREAS**, pursuant to ORS 294.463, Oregon Municipalities can transfer appropriation between existing categories during the budget year; and

**WHEREAS**, pursuant to ORS 294.471 and 294.473, Oregon Municipalities can make one or more supplemental budgets; and

**WHEREAS**, in accordance with local budget law, notice was published on February 14, 2019 of the public hearing that was held before the City Council on February 19, 2019.

**NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:**

**Section 1.** **Adoption of an FY18-19 Supplemental Budget.** The City Council of the City of Sherwood, Oregon hereby adopts the supplemental budget for FY18-19 in the sum of \$4,485,329.

**Section 2. Making Appropriations.** The additional amounts for the fiscal year beginning July 1, 2018 shown below are hereby appropriated as follows:

Fund	General	TLT	Debt Service	Grants	General Construction	Street Operations	Street Capital	Water	Sanitary	Stormwater	Sherwood Broadband
<b>Resources</b>											
Beginning fund balance	792,971	632	9,113	19,171	377,767	303,931	783,585	798,020	259,177	390,919	48,976
Intergov	26,563				326,014						12,750
Charges for services											27,250
Miscellaneous	22,190										150,000
Interest							101,500				
Transfers in										34,800	
<b>Total Resources</b>	<b>841,724</b>	<b>632</b>	<b>9,113</b>	<b>19,171</b>	<b>703,781</b>	<b>303,931</b>	<b>885,085</b>	<b>798,020</b>	<b>259,177</b>	<b>425,719</b>	<b>238,976</b>
<b>Requirements</b>											
Administration	63,450										
Comm. Development	4,500										
Public Safety	20,200										
Community Services	19,553										
PW Operations	67,800										
Operations Department				6,000		450		1,150	500	35,100	260,000
Capital Department					481,000						
Debt Service											
Transfers Out								34,800			
Contingency											(21,024)
<b>Total Appropriations</b>	<b>175,503</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>481,000</b>	<b>450</b>	<b>-</b>	<b>35,950</b>	<b>500</b>	<b>35,100</b>	<b>238,976</b>
Total Unappropriated and Reserve Amounts	666,221	632	9,113	13,171	222,781	303,481	885,085	762,070	258,677	390,619	-
<b>Total Requirements</b>	<b>841,724</b>	<b>632</b>	<b>9,113</b>	<b>19,171</b>	<b>703,781</b>	<b>303,931</b>	<b>885,085</b>	<b>798,020</b>	<b>259,177</b>	<b>425,719</b>	<b>238,976</b>

**Section 3.** This Resolution shall be effective upon its approval and adoption.

**Duly passed by the City Council this 19<sup>th</sup> day of February, 2019.**



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Keith Mays, Mayor

Attest:



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Sylvia Murphy, MMC, City Recorder

**Purpose behind appropriations for supplemental budget**  
(Appropriation level underlined)

Exhibit A  
Resolution 2019-015

GENERAL FUND (GF)

1. Use of Beginning Fund Balance/one time revenues	
a. Budget software approved through Resolution 2018-076 on September 4, 2018 ( <u>Administration Adm</u> )	\$ 33,400
b. Total cost of compensation PSU ( <u>Adm</u> )	1,500
c. Health Benefits Consultant (Adm)	20,000
d. 3 year software maintenance agreements ( <u>Adm</u> )	10,000
e. Personal services/court overtime ( <u>Adm</u> )	15,000
f. Public Art plan-portion not funded by CEP ( <u>CS</u> )	1,250
g. Turbidity meter ( <u>Community Development CDD</u> )	2,000
h. Metro tool kit cash match ( <u>CDD</u> )	1,000
i. Police vehicle for detective - Fleet ( <u>Public Works PW</u> )	<u>40,000</u>
<b>Total use of fund balance</b>	<b>\$124,150</b>
2. Use of intergovernmental and other grant funds.	
a. Library Pool 2 ( <u>Community Services CS</u> )	\$ 11,313
b. International book fair grant ( <u>CS</u> )	1,500
c. Cultural Coalition of Washington County Ukulele grant ( <u>CS</u> )	1,190
d. Refreshing youth collections grant ( <u>CS</u> )	3,000
e. Police Foundation donation ( <u>PW</u> )	1,000
f. DPSST Peer support grant ( <u>Public Safety PS</u> )	<u>10,750</u>
<b>Total use of grant and intergovernmental funds</b>	<b>\$ 28,753</b>
3. Insurance claims	
a. YMCA gutter/roof claim ( <u>PW</u> )	<u>\$ 25,000</u>
<b>Total use of beginning fund balance (\$5,000) and insurance recovery (\$20,000)</b>	<b>\$ 25,000</b>

MULTIPLE FUNDS

4. Reallocation of cell phone costs by department.	
a. <u>Adm</u>	\$ (16,450)
b. <u>CDD</u>	1,500
c. <u>PS</u>	9,450
d. <u>CS</u>	1,300
e. <u>PW</u>	1,800
f. <u>Street Operations</u>	450
g. <u>Water Operations</u>	1,150
h. <u>Sanitary Operations</u>	500
i. <u>Stormwater Operations (Storm Ops)</u>	<u>300</u>
<b>Net overall effect</b>	<b>\$ 0</b>

5. Correction of accounting for Water Quality Bonds	
a. Transfer out from Water ( <u>Transfers out</u> )	\$ 34,800
b. Payment of Water Quality Bonds ( <u>Storm Ops</u> )	<u>34,800</u>
<b>Total increase in appropriations related to Water Quality Bonds</b>	<b>\$ 69,600</b>

GRANTS FUND

6. Carryover from CEP grant for City's 125 <sup>th</sup> birthday ( <u>Operations</u> )	\$ 6,000
<b>Total increase in appropriations for the Grants Fund</b>	<b>\$ 6,000</b>

GENERAL CONSTRUCTION FUND

7. Skate park – Grant awarded ( <u>Capital</u> )	\$ 331,000
8. Skate park – from SDCs ( <u>Capital</u> )	100,000
9. Feasibility Study for Pedestrian Bridge – Beginning Fund Balance ( <u>Capital</u> )	<u>\$ 50,000</u>
<b>Total increase in appropriations for General Construction</b>	<b>\$ 481,000</b>

BROADBAND

10. Residential Proof of Concept	\$110,000
11. Newberg fiber	150,000
12. Contingency	<u>(21,024)</u>

**Total increases to Broadband appropriations, offset by unanticipated revenue from customers (\$27,250), contributions from Newberg partner (\$150,000), shared project costs (\$12,750), and beginning fund balance (\$48,976)** **\$238,976**

**Overall increase in appropriations** **\$973,479**